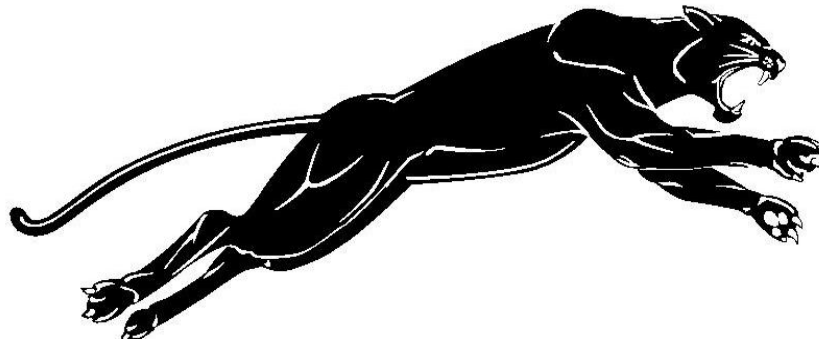


**SWEDEBORG  
SCHOOL  
2023-2024**

**SRCSP**

**Safe Return to In-Person  
Instruction and Continuity of  
Services Plan**



# Swedeborg R-III School District

## Pandemic Plan

### *Preface*

The contents of this plan will be reviewed every 6 months and revised according to the most recent public health information. This will ensure the plan continues to remain current with the recommendations of the Missouri Department of Health and Senior Services (DHSS), Pulaski County Health Department (PCHD), the Department of Elementary and Secondary Education (DESE), and the Centers for Disease Control and Prevention (CDC).

The current response plan was based on the Pandemic impacts of COVID-19 and updated for the 2023-24 school year to meet the requirements of the ***Safe Return to In-Person Instruction and Continuity of Services Plan (SRCSP)***.

Tasks assigned and delegated during each phase of the response plan, in the case of an influenza pandemic or novel virus pandemic (such as COVID-19), should be considered as possible actions and should be implemented based on the current situation and guidance from the DHSS, PCHD, the DESE, and the CDC. The Swedeborg School District will work with local response partners to ensure a coordinated and measured response is taken to protect our students and community members.

Pandemic severity information provided by the CDC and PCHD, should be used to help gauge the necessary level of response. Based on this information the leaders of the Swedeborg School District will determine which actions in the Pandemic Plan to implement and which may be delayed. The actions listed under each Pandemic Phase should be implemented only as needed.

## Swedeborg R-III School District

### **Introduction**

Procedures and protocols outlined within this document are intended to provide information concerning the operation of the Swedeborg School Districts pandemic response plan.

This document is not meant to be all-encompassing, but rather a framework which will be assessed, evaluated, and appropriately changed as more information becomes available. This document will be reviewed and revised as necessary every 6 months in consultation with all stakeholders, including parents, students, and community partners.

### **Response Team:**

District decisions will be based on information from PCHD, DESE and CDC recommendations.

*Doug Jacobson	District Superintendent
*Adreanne Black	Assistant Administrator
*Mark Sasfy	Technology/Security
*Heather Steward	Nutritional Services
*Bev Watson	Special Education
*Nancy Watts	Special Education Coordinator
*Claudene Wilson	Director of Custodial Services
* Jean Domingue	Bus Safety
*Teresa Williams	District Nurse
* District Teachers	

### **Community Partners:**

Pulaski County Health Department and Parents of the District.

## **Mitigation Strategies**

- Social distancing (3-6 feet, use of cohorts/podding).
- Universal and correct wearing of masks. Masks are allowed but not required at this time.
- Provide information and education regarding infection control (handwashing and respiratory etiquette).
- Maintain clean and healthy facilities, including improved ventilation.
- Track PPEs, medical, hygiene, and cleaning supplies.
- Diagnostic and screening testing.
- Monitoring and education of immunizations/vaccinations.
- Providing resources to acquire testing and immunizations/vaccinations.
- Monitoring of absences and contact tracing in combination with isolation and quarantine in collaboration with local public health authorities.
- Appropriate accommodations for children with disabilities with respect to the health and safety policies.
- Closure of school as directed by guiding health authorities.

## **Cleaning Protocols**

- Hand sanitizing stations, hand wipes, and other cleaning supplies will be in each classroom, the cafeteria, office, and on each school bus.
- Busses cleaned with a Sani Electrostatic Protexus Handheld sanitizer sprayer after each bus route.
- All restrooms will be cleaned and sanitized twice daily.
- School cleaned nightly with the Sani Electrostatic Protexus Handheld sanitizer sprayer.
- Desks, chairs, light switches, and door knobs will be cleaned with Lysol cleanser and paper towels at the end of each class period.
- Classrooms will be mopped weekly with a high powered disinfectant.
- At this time face masks WILL NOT be required. Masks are allowed and are available as needed. The proper mask etiquette will be modeled.

## Sickness and Hygiene

- Temperatures of 100 degrees and above are considered significant. Please make arrangements to stay home. Please contact the school office to inform them of the absence.
- Checklist of Questions:
  - Do I have a fever of 100 degrees or higher?
  - Do I have a cough?
  - Am I experiencing chills?
  - Do I have muscle pain?
  - Am I experiencing shortness of breath or difficulty breathing?
  - Do I have a sore throat?
  - Am I experiencing a new loss of taste or smell?

Analyze any symptoms to be able to verify if they are or are not connected with other illnesses or conditions. If you have a temperature and/or are experiencing any of these symptoms and have no other illness or condition, please stay home. Please contact the school office to notify them.

- Practice personal hygiene at all times.
  - Wash hands with soap and water
    - When you enter the school building
    - When you enter a classroom
    - Before and after eating
- Temperature Checks
  - All students will have their temperature checked at their bus stop or when they are dropped off at school prior to entering the building. Temperatures will be checked using a non-contact forehead thermometer.
  - Students who have a fever of 100 degrees or higher will be sent home or asked to stay home.
- Water Bottles

- Staff and students are encouraged to bring a water bottle to school each day to drink throughout the day.
- Refilling of bottles will be in the cafeteria at the water bottle dispenser.
- Classroom Supplies and Personal Items
  - Avoid exchanging items with others while on the bus and at school.
  - Do not leave personal items at school at the end of the school day unless it is safely stored in your locker or cubby.
  - Students will need individual supplies (i.e. pencils, crayons, scissors, glue, etc.). Students will not be allowed to share materials. Any items borrowed from a teacher will be sanitized before they can be re-used or borrowed.

## **Nursing**

- The nurse's office is located next to the office door.
- Teachers or students will immediately notify the nurse if signs of illness or symptoms are noticed.
- Students or Staff that are sick will be sent home.
- Diagnostic and Screening Testing is available onsite.
- Contract tracing will be conducted by the school in conjunction with the Pulaski County Health Department.
- The administration will continue to inform staff members of vaccination opportunities throughout the area.

## **Food Service**

- Classes will have a staggered entry into the cafeteria.
- No sharing of food will be allowed.
- Snacks will be permitted in the classroom, however no sharing will be allowed. Snacks may only be consumed during work time, not during instructional time.

## **Recess**

- As safety and weather permits recess will be held outdoors.
- Recess will be held indoors if there is safety or weather concerns. Indoor recess will be held in the gym if it is available or individual classrooms if it is not.

## **Continuity of Student Learning and Core Operations**

- Provide academic instruction in a face-to-face format. Academic instruction will be done virtually in the event of a state shutdown due to COVID-19. If this happens teachers will be available during normal school hours as well as the office staff.
- Teachers will provide timely feedback to students.
- Teachers will provide grades on all completed work in a timely manner. Grades will be based upon percentage earned. Assignments not turned in will result in a zero grade.
- Enforce social distancing as much as possible within the school setting.
- Teachers will incorporate some teaching outdoors as safety and weather permits.
- Appropriate accommodations for children with disabilities will be addressed through their IEP. Teachers will follow the accommodations of the students Individualized Education Plan.

In the case of interruption of seated instruction, short or long term, the district will implement an Alternative Method of Instruction (AMI). The district will ensure all students have access to the internet (mobile hotspots and parking lot wi-fi). Teachers will provide instruction, both introductory and review of concepts and skills, through the use of Google Classroom and will facilitate teaching and learning for all students by using various types of assignments, materials, and resources.

The district will communicate the need for an AMI day to students and parents through social media, email, Remind, district website, and the school

calendar. AMI days are built into the school calendar. All teachers will engage in the virtual learning process, and paraprofessionals will continue to support instruction in the virtual environment. Students receiving services through an Individualized Educational Plan (IEP) will follow the accommodations/modifications outlined in form G of their IEP. The following guidelines will be utilized by district instructional staff:

- Assignments will be meaningful and linked to instructional standards.
- Google Classroom will be utilized to provide instruction.
- Teachers will be available during school hours and may choose to set up Google meetings to provide opportunities to communicate virtually with students.

The following will be expected of students:

- All activities assigned during AMI days will be due upon the student's return to classes.
- Students are expected to complete assignments in the virtual environment.
- Students are encouraged to contact teachers with specific learning issues utilizing approved district communication methods.

### **Communications Planning**

- Response team members will follow developing information regarding the pandemic as it unfolds via emails, phone calls, and meetings in their respected area of expertise, and bring information back to the team to make decisions about necessary actions to take.
- Inform staff, students, and families where to find accurate up-to-date pandemic information from federal, state, local and health sources.
- Collaboration of the district's pandemic plan with the local health department to ensure continuity of instruction and community containment measures.
- Share information from local public health resources about infection control (hand hygiene, cough/sneeze etiquette), fundamentals of a pandemic (signs and symptoms, modes of transmission), and personal and



family protection, and response strategies (at-home care, when to seek medical care).

- Anticipate the potential fear and anxiety of staff, students, and families as a result of rumors. Provide and maintain factual information and a sense of calm to minimize panic. District communication by means of specific FAQ's and infographics will be provided as needed.
- All communication will be made available in various languages upon request.

## **Phases of a Pandemic**

**Pandemic:** Refers to an epidemic that has spread over several countries or continents, usually affecting a large number of people (i.e. global).

### **1. Planning Phase:**

- a. Review, update, and implement emergency protocols.
- b. Develop information-sharing systems with community partners.
- c. Teach and reinforce health hygiene practices.
- d. Intensify cleaning and disinfectant efforts.
- e. Monitor and plan for absenteeism (trend of increased absences due to illness will be reported to the local health department).
- f. Assess group gatherings and events.
- g. Require sick students and staff to stay home and establish procedures for students and staff who are sick at school.
- h. Create and test communications plans for use with the school community.

### **2. Minimal to moderate community transmission in local area**

- a. Cancel or reduce field trips, assemblies, and other large gatherings.
- b. Cancel or modify classes where students are likely to be in very close contact.
- c. Increase the space between desks to at least 3 feet.
- d. Stagger arrival and/or dismissal times.
- e. Reduce congestion in the health office.
- f. Limit nonessential visitors.

- g. Teach staff, students, and their families to maintain a safe distance (3-6 feet) from each other in the school.

### **3. Substantial community transmission**

- a. Local health officials will provide guidance to administrators on the best course of action.
- b. May need to consider extended school dismissals (longer than 2 weeks). This decision will be directed in coordination with the school board, local health department and DESE.
- c. Includes cancelations of extracurricular group activities, school-based afterschool programs, and large events.
- d. May be necessary to implement strategies to ensure the continuity of education (distance learning), meal programs, and other essential services for students (special ed).

### **4. Re-opening of Schools**

- a. Consult local health officials and DESE for guidance.
- b. Implement mitigation strategies;
  - i. Universal and correct use of masks
  - ii. Social distancing
  - iii. Hand washing and respiratory etiquette
  - iv. Cleaning and maintaining healthy facilities, including improving ventilation
  - v. Contact tracing in collaboration with local health officials in combination quarantine and isolation
  - vi. Diagnostic and screening testing, along with education and guidance for vaccinations
  - vii. Appropriate accommodations for children with disabilities with respect to the health and safety policies
- c. Review/revision of plan every 6 months in consultation with all stakeholders